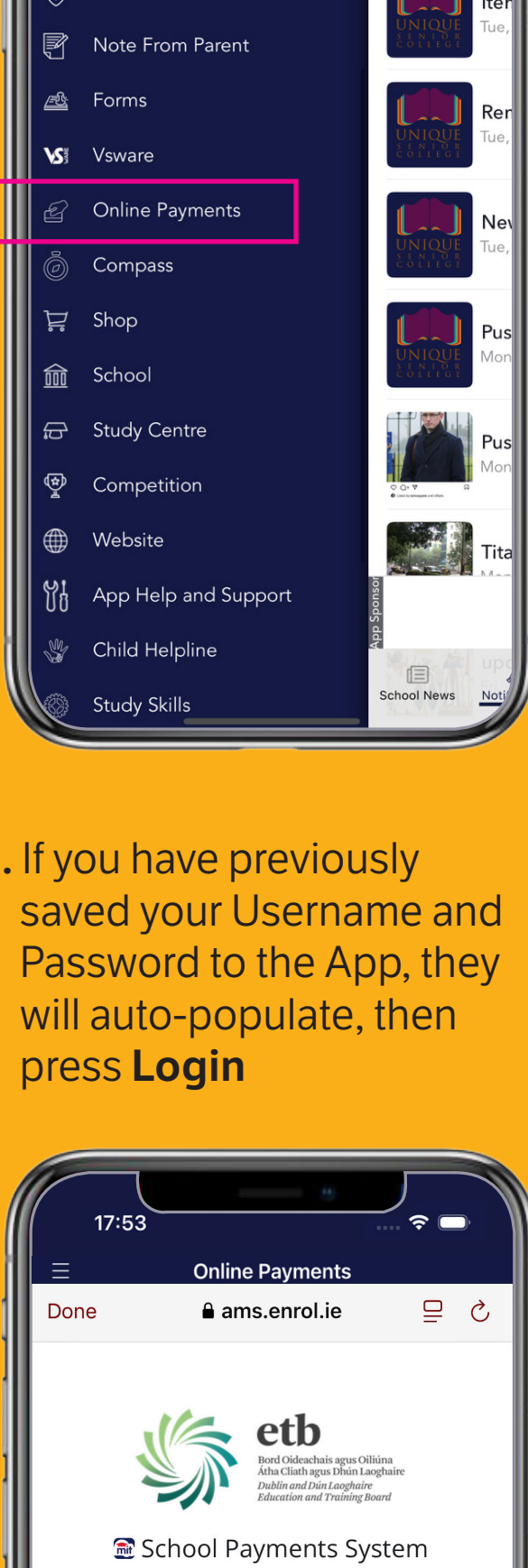
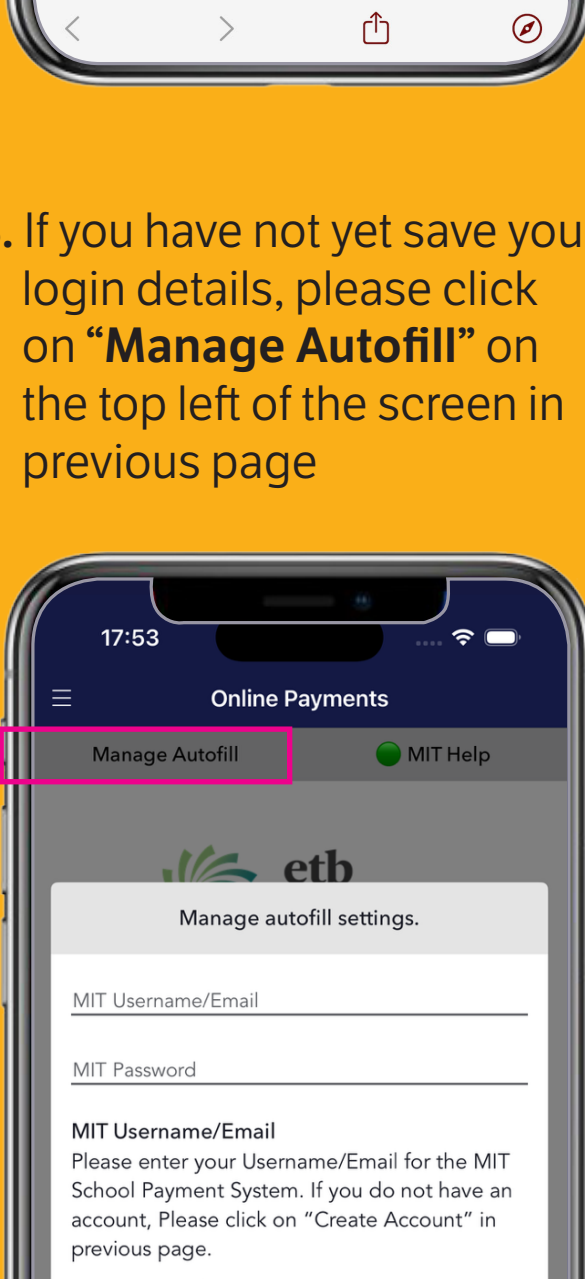


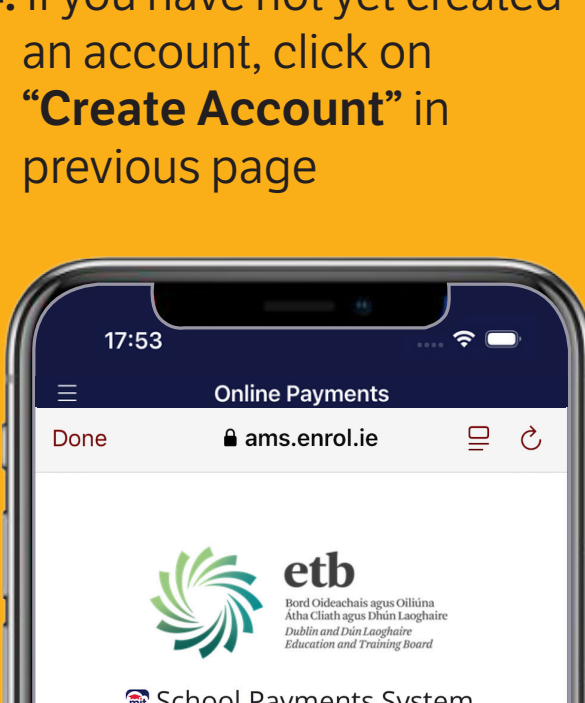
## 1. Open Homescreen on App and tap on **Online Payments**



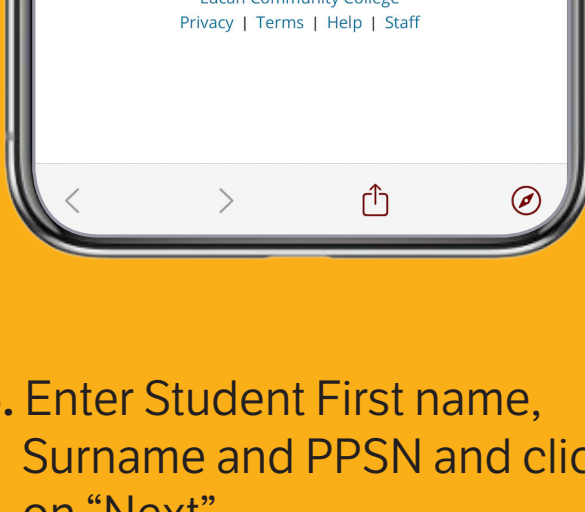
## 2. If you have previously saved your Username and Password to the App, they will auto-populate, then press **Login**



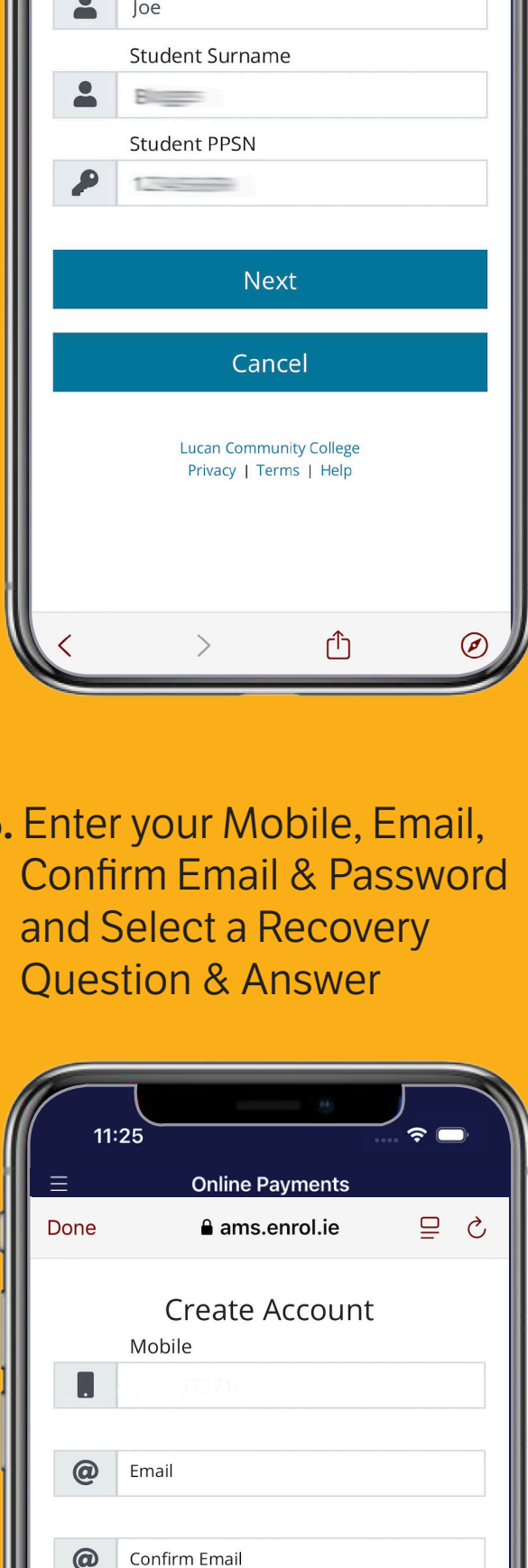
## 3. If you have not yet save your login details, please click on **“Manage Autofill”** on the top left of the screen in previous page



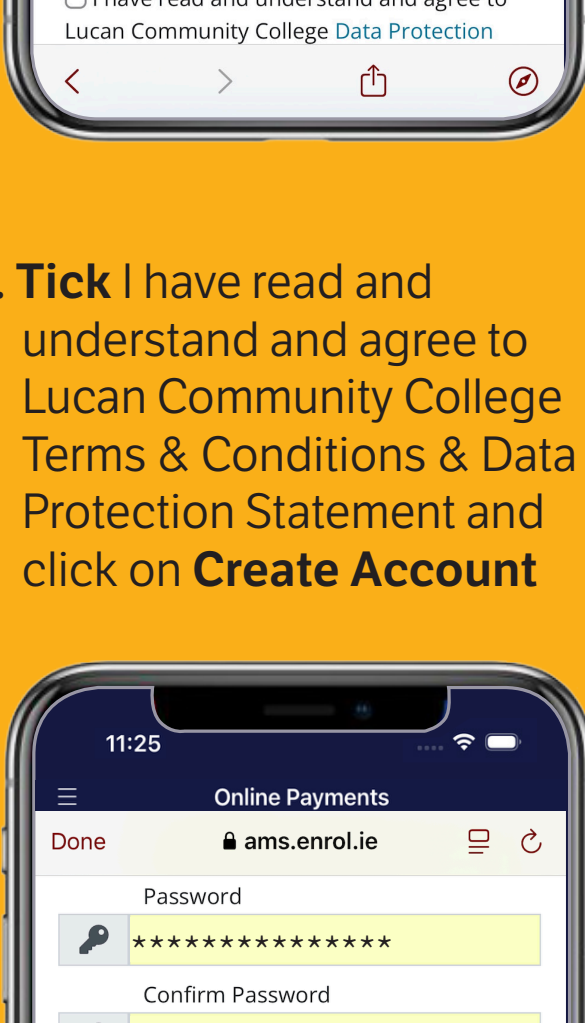
## 4. If you have not yet created an account, click on **“Create Account”** in previous page



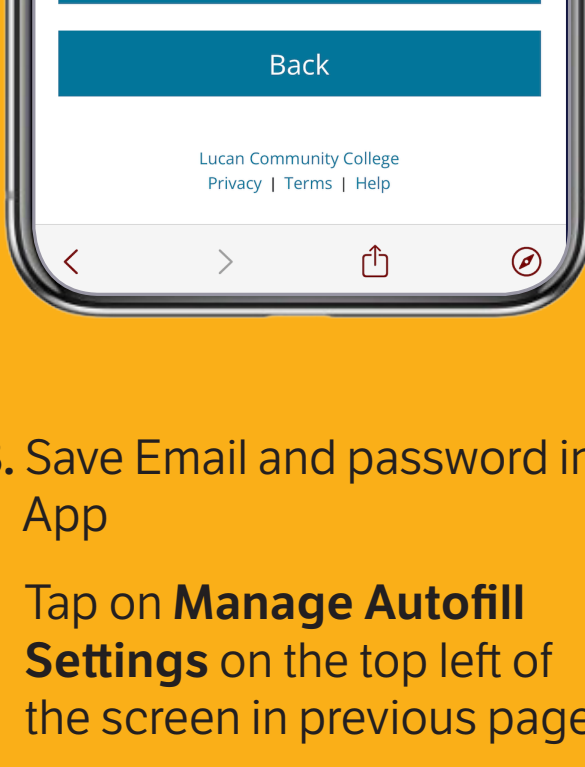
## 5. Enter Student First name, Surname and PPSN and click on **“Next”**



## 6. Enter your Mobile, Email, Confirm Email & Password and Select a Recovery Question & Answer



## 7. **Tick** I have read and understand and agree to Lucan Community College Terms & Conditions & Data Protection Statement and click on **Create Account**



## 8. Save Email and password in App

- Tap on **Manage Autofill Settings** on the top left of the screen in previous page
- Enter your Email and Password
- **Save**
- Next time you come in the Email and Password will be auto-populated for your for seamless entry to School Payment System